



Public Works Committee Meeting

At Clintonville Community Center
30 S. Main Street
5:00 PM | Tuesday, July 28, 2026

Street | Parks & Recreation | Veteran's Memorial | Graceland Cemetery

July 27, 2026

Stephanie Bonikowske
Aimee Ebert
Jim Supanich

Chuck Manske
Mark Doornink

Cc: Justin Mc Auly

Agenda

1. Call to Order; Roll Call
2. Approval of Agenda
3. Approval of Minutes
 - a. Minutes
4. Citizens Forum – This is a chance for citizens to make comments. No action or lengthy discussions can take place as a result of comments made at this time.
5. Director of Public Works Memo
 - a. Discussion Regarding the Public Works Director's Memo
6. Public Works Department
7. Street Division
 - a. Discussion/Possible Action Regarding Residential Refuse and Recycling Collection and Disposal Services
8. Parks & Recreation Division
 - a. Discussion/Possible Action Regarding Don Jirschele Stadium Press Box/Batter Cage Project
9. Next Meeting:
 - a. Regular Meeting Date and Time – August 25, 2026, at 5:00 pm
10. Adjournment

Stephanie Bonikowske, Chairperson
SB/mh

This is to notify the public that a majority of the Council members may be present, however, no actual City Council action will be taken.

Posted: Clintonville City Hall - Clintonville Public Library - Community Center

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Hall at 715-823-7600

**Minutes of the Department of Public Works Committee Meeting
Tuesday June 30th, 2026 | 5:00 PM Clintonville Community Center**

Committee Chair Stephanie Bonikowske called the regular meeting to order at 5:00 p.m. Members present were Stephanie Bonikowske, Aimee Ebert, Jim Supanich, and Chuck Manske. Excused Absence; Mark Doornink. Also present: Mayor Jeanie Schley, Alderperson Darrell Hansen, and Public Works Director Justin McAuly, members of the public and media, and Michele Herter served as Recording Secretary.

Supanich/Ebert m/s/c to approve the agenda.

Ebert/Supanich m/s/c to approve the minutes from May 28th, 2026.

Director of Public Works Memo/Bill List Update:

- **Streets Division:** Updates were provided on the 2026 Sidewalk Program, as well as the Memorial Circle and Morning Glory construction projects.
- **Parks & Recreation Division:** McAuly provided updates on the North Bucholtz Parking Lot and Memorial Circle projects, the Youth Summer Gymnastics Program, Aqua Park operations, flood recovery efforts and shelter repairs at Walter A. Olen Park, and reported that the final summer laborer position has been filled.

Street Division:

Ebert/Supanich m/s/c u/roll call to recommend to **Finance & Personnel Committee** the approval of the Dam Embankment Repair Submittal Engineering Services proposal from Kunkel Engineering, not to exceed \$1,980 and coming from Capital TBD funds.

Parks & Recreation Division:

Supanich/Ebert m/s/c u/roll call to recommend to **Finance & Personnel Committee** the approval of issuing Cheryl Kasuboski with a lifetime membership to the Clintonville Aqua Park.

Recommend to **Finance & Personnel Committee** to review options for selling the Graco Paint Sprayer sale.

Next Meeting: July 28th, 2026, at 5:00 PM. *note new day and time.

Ebert/Supanich m/s/c to adjourn the meeting at 5:45 PM.

Submitted by: Michele Herter, Recording Secretary



Office of the Public Works Director

Memorandum

99 E. Morning Glory Dr.
Clintonville, WI 54929
(715) 823-2005
jmcauly@clintonvillewi.gov

July 22nd, 2026

1. Street Division

- *Memorial Circle*
 - The subcontractor for the project is waiting for structures to arrive and the project is currently on hold until the structures arrive. Estimated time of arrival is the week of July 27th.
- *Sidewalk Program*
 - The program is moving along very quickly. The entire sidewalk cutting program is completed. The sidewalk replacement program is roughly 1/3 completed.
- *E. Morning Glory Drive*
 - Kunkel Engineering is in the design phase of the project with hopes to go out for bid at the end of 2026 for a 2027 Spring/Summer project.
- *Airport Road*
 - There is a failed culvert in the South half of Airport Road. The Town of Matteson is working with the City of Clintonville to fix the culvert. Each municipality is covering half of the 50% match. The Town of Matteson has received a grant for the project to cover half of the project cost. This project is being covered under operational funds and is slated to cost the City \$2,500. The culvert installation should be completed by noon today and the County plans on paving it at a later date.
 - At the corner of Airport and 7th Streets we are excavating the sand that washed into the ditch from the inside of the Airport property. There was a massive washout that filled in the ditch. Staff will be working at removing the sand starting today.
- *Street Painting Program*
 - Staff started painting white markings this week. This is a long process considering limited labor availability, but operations are moving along.
 - We would like to start budgeting starting in 2027, having a contractor come in and paint epoxy on both white and yellow markings. This should get us 5-7 years before having to paint again. This should save us labor and materials over time.
- *Kratzke Road Update*
 - Installed the last 35 mph sign and post on the Northbound Lane between River Road & Velte Road.

2. Parks & Recreation Division

- *North Bucholtz Parking Lot*
 - The subcontractor for the project is waiting for structures to arrive and the project is currently on hold until the structures arrive. Estimated time of arrival is the week of July 27th.
- *Youth Summer Gymnastics Program*
 - Our program recital dates are scheduled for the week of August 3rd.
- *Youth Soccer League*
 - Our program is currently at 299 participants with registration completed. Our known program record is 319 back in 2004. The program has been increasing in popularity over the past couple years.
- *Aqua Park Update*
 - The Aqua Park Caretakers have been weed whipping the Aqua Park each week. The goal is to keep the switch grass and weeds to a height just above the plugs and a height of about 4-6 inches above the prairie seed. The issue we are facing is the growth rate of the switch grass. Now that the weeds have been managed within the native area, the switch grass is growing very quickly. The grass has grown upwards of two feet per week with or without rainfall. This has proven to be a maintenance challenge for the Caretakers, but staff is managing at the moment.
 - Staff have started installing the UnderFence at the Aqua Park, but we haven't been able to dedicate 100% of our time to complete the project at this moment. There has been a lot of other projects and issues that have come up that has extended the project completion date.
 - There have been discussions about having the Aqua Park open 7 days per week, but considering this year is over half completed and schedules have been finalized, we plan on entertaining this idea for the 2027 season. Mondays were picked to be closed due to the fact that attendance is traditionally very low on Mondays, almost to the point where the cost to operate is more than the revenue received.
- *Walter A. Olen Park Update*
 - The Enclosed Shelter is finished after flood damage in April. The first rental of the season was July 11th.

Staff is continuing to be productive throughout the City. With July about in the books and August approaching quickly, we are keeping busy with seasonal operations.

Respectfully,



Justin Mc Auly, Director of Public Works
99 E. Morning Glory Drive
jmcauly@clintonvillewi.gov
(715) 823-2005

PUBLIC WORKS HOULY BREAKDOWN REPORT

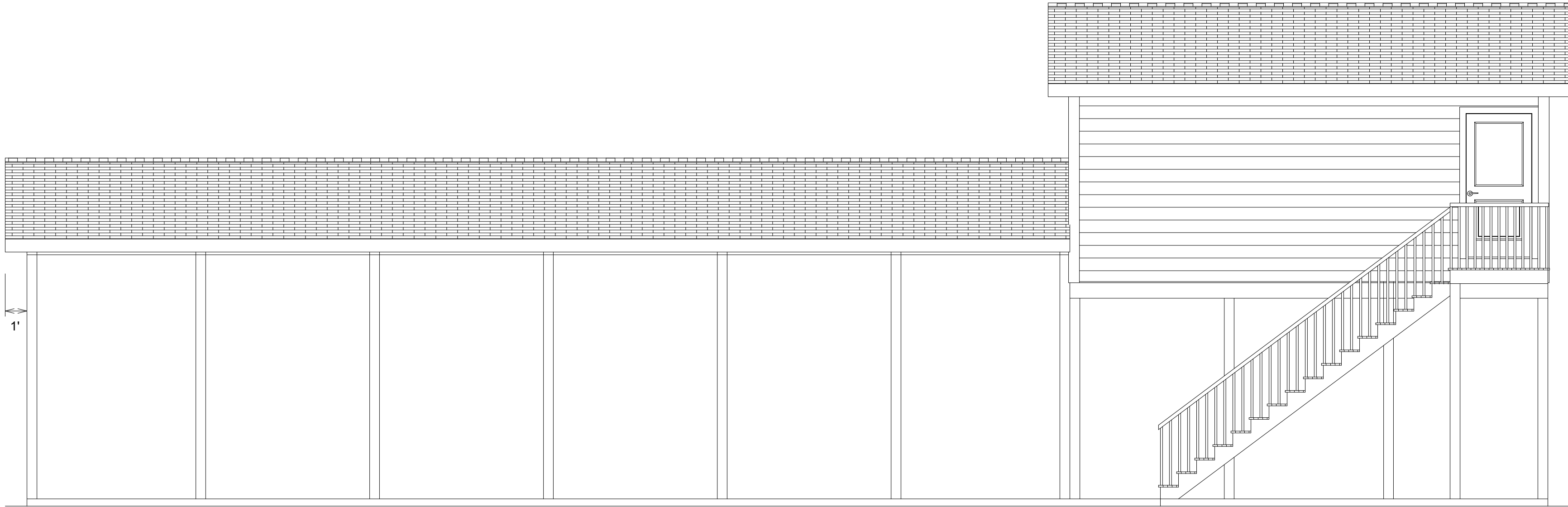
Data Range: 1/1/2026 – 7/10/2026

Total hours: **10,410.50**

TASK	HOURS	PERCENTAGE
VEHICLE/EQUIP. MAINTENANCE	1935.50	18.6%
MISCELLANEOUS PROJECTS	845.00	8.1%
SNOW/ICE REMOVAL	834.50	8.0%
BRUSH REMOVAL	788.50	7.6%
TREE REMOVAL	552.50	5.3%
GRASS MOWING/TRIMMING	395.00	3.8%
GRACELAND CEMETERY MAINT.	388.75	3.7%
COMMUNITY CENTER MAINTENANCE	353.00	3.4%
AIRPORT MAINTENANCE	277.00	2.7%
CITY HALL MAINTENANCE	250.00	2.4%
POLICE STATION MAINTENANCE	239.50	2.3%
PARK SHELTER MAINTENANCE	219.50	2.1%
AQUA PARK MAINTENANCE	211.00	2.0%
STREET/ALLEY CONSTRUCT. & MAINTENANCE	204.00	2.0%
DAM MAINTENANCE	199.00	1.9%
ADMINISTRATIVE DUTIES	169.50	1.6%
COLD PATCHING	125.00	1.2%
CITY GARAGE/SALT STORAGE MAINTENANCE	122.75	1.2%
COMMUNITY EVENTS	120.00	1.2%
STREET SWEEPING	114.00	1.1%
WEED CONTROL	109.50	1.1%
BALL FIELD MAINTENANCE	109.00	1.0%
PARK RESTROOM MAINTENANCE	107.00	1.0%
GARBAGE/RECYCLING	106.00	1.0%
WATERING FLOWERS	93.50	0.9%
GRASS MOWING/TRIMMING AIRPORT	92.50	0.9%
SNOW/ICE REMOVAL (AIRPORT)	90.50	0.9%
STUMP GRINDING	86.50	0.8%
TRAINING/EDUCATION	81.50	0.8%
SIDEWALK REPAIR/REPLACEMENT	78.50	0.8%
PICNIC TABLES/BENCHES	70.00	0.7%
PARK OFFICE MAINTENANCE	68.00	0.7%
PLAYGROUND MAINTENANCE	67.00	0.6%
FIRE STATION MAINTENANCE	66.00	0.6%
SUPPLY SHOPPING	64.50	0.6%
SEASONAL DECORATIONS	60.50	0.6%
RECREATION PROGRAMS	53.50	0.5%
CURB, GUTTER & CATCH BASIN MAINTENANCE	53.00	0.5%
TOP DRESSING/SEEDING	52.50	0.5%
LOCATES	48.00	0.5%
PAINTING & CUTTING LINES	45.50	0.4%
TICKETING/TALL GRASS VIOLATIONS	44.50	0.4%
ICE SKATING RINK MAINTENANCE	37.50	0.4%
SNOW/ICE SIDEWALK TICKETING	36.50	0.4%
BARRICADE PLACEMENT	34.50	0.3%
STREET SIGN REPAIR/REPLACEMENT	34.00	0.3%

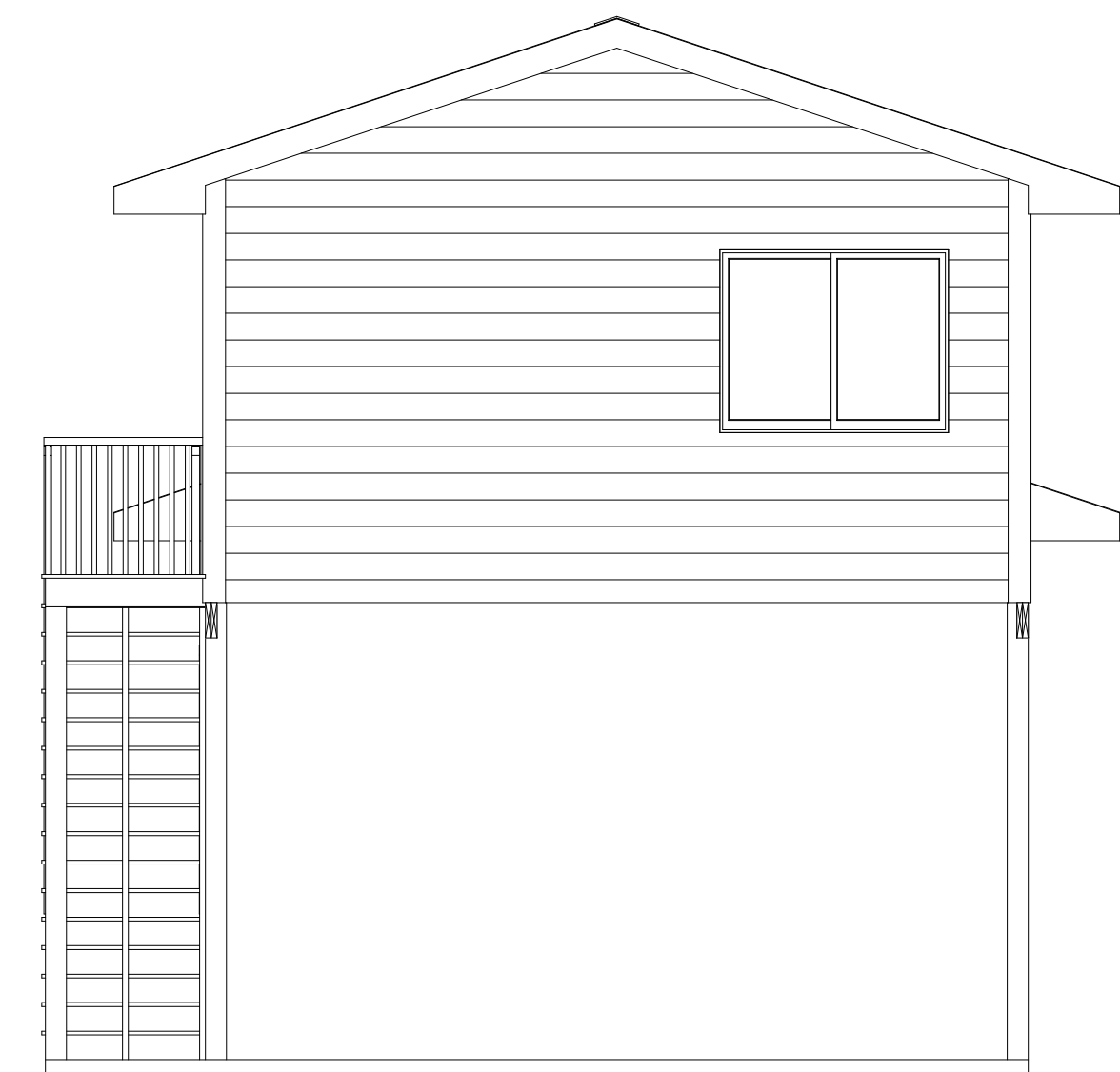
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STAFF MEETINGS	32.50	0.3%
WATER LINE MAINTENANCE	32.50	0.3%
LIBRARY MAINTENANCE	30.00	0.3%
LEAF COLLECTION (TRUCK)	25.00	0.2%
COMPOST	24.00	0.2%
BOAT LANDING MAINTENANCE	18.00	0.2%
PRUNING	17.50	0.2%
CAWS MAINTENANCE	16.50	0.2%
DISC GOLF COURSE MAINTENANCE	13.00	0.1%
VETERAN'S MEMORIAL SITE MAINTENANCE	12.00	0.1%
COLD STORAGE MAINTENANCE	12.00	0.1%
SKATE PARK MAINTENANCE	10.50	0.1%
MISCELLANEOUS PARK BUILDING MAINT.	9.50	0.1%
STREET LIGHT MAINTENANCE	8.50	0.1%
DOG PARK MAINTENANCE	8.50	0.1%
FERTILIZATION	6.50	0.1%
PAINTING STREETS/PARKING LOTS	0.00	0.0%
MULCHING/LEAF COLLECTION MOWERS	0.00	0.0%
DRUG/ALCOHOL TESTING	0.00	0.0%
AERATION	0.00	0.0%
FITNESS & NATURE TRAIL MAINTENANCE	0.00	0.0%
FLOWER BED MAINTENANCE	0.00	0.0%
TREE PLANTING/MULCHING	0.00	0.0%
COMMUNITY GARDEN	0.00	0.0%



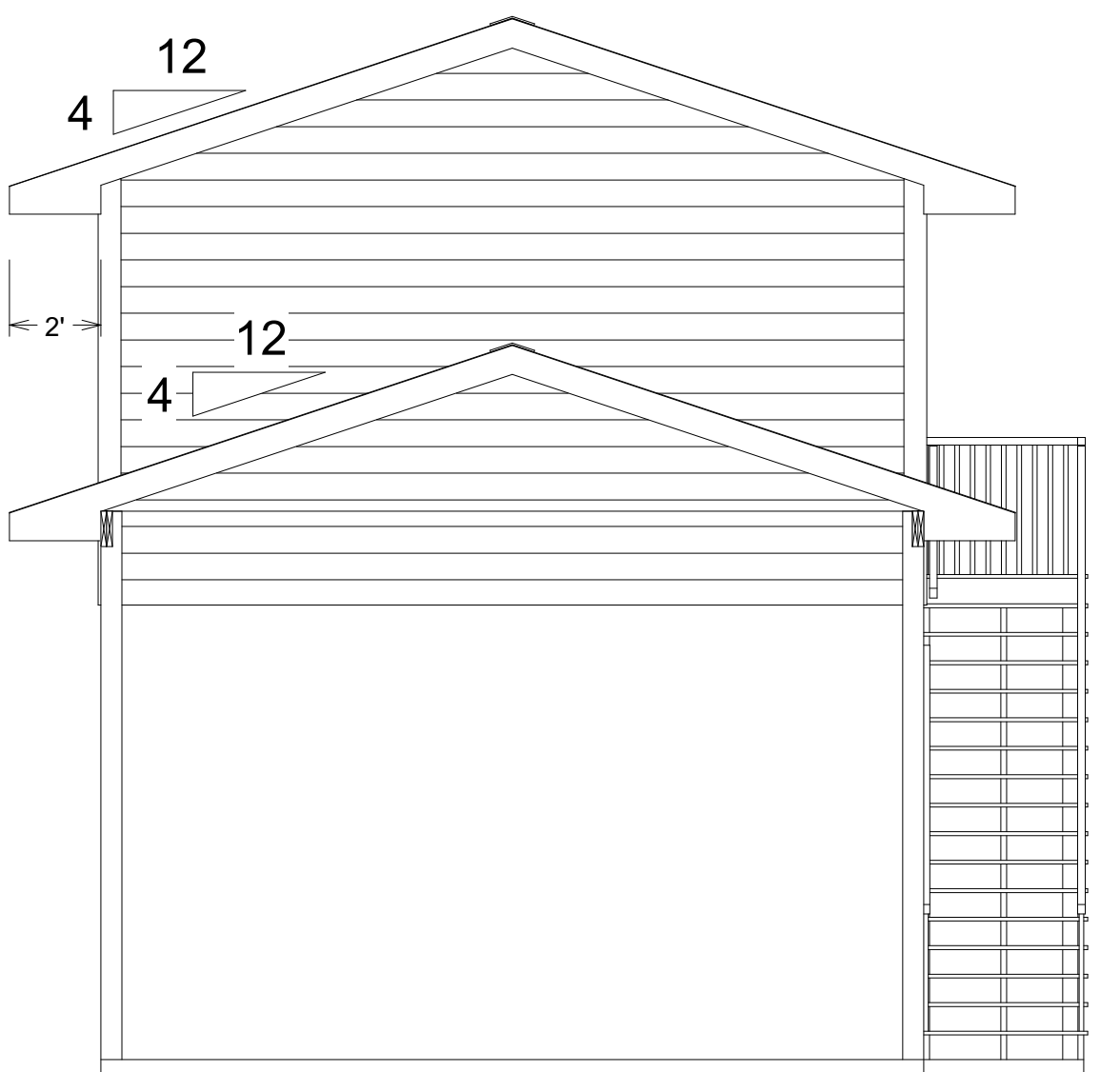
NORTH ELEVATION

SCALE: 1/4" = 1'-0"



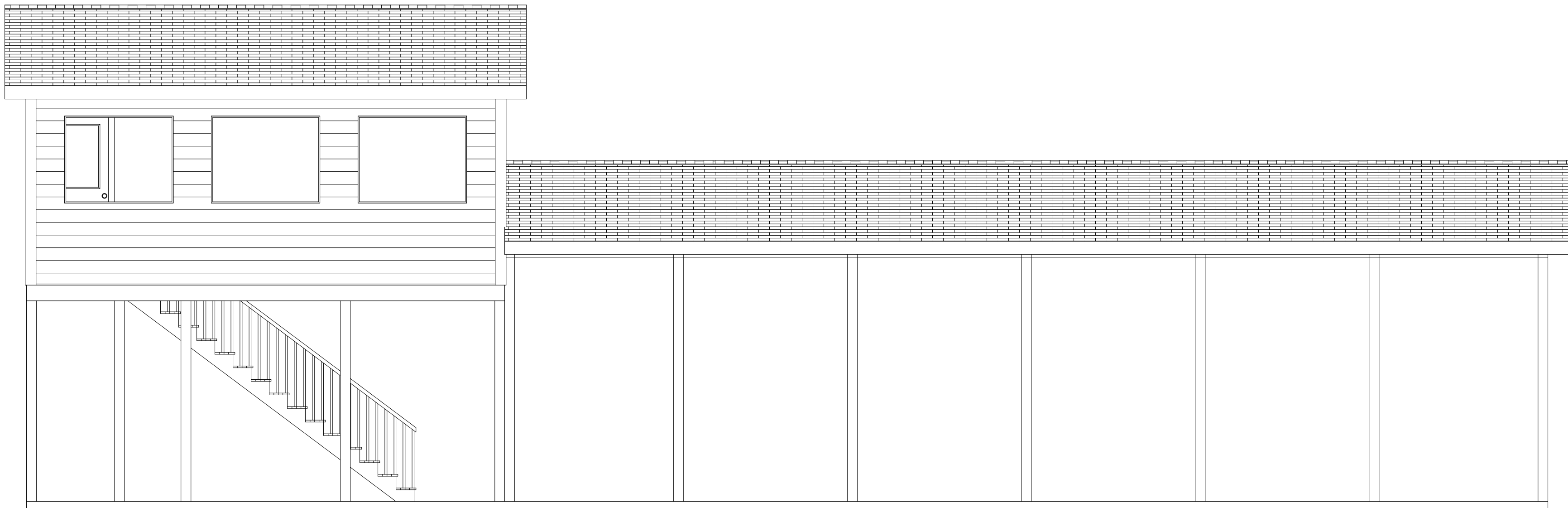
WEST ELEVATION

SCALE: 1/4" = 1'-0"



EAST ELEVATION

SCALE: 1/4" = 1'-0"

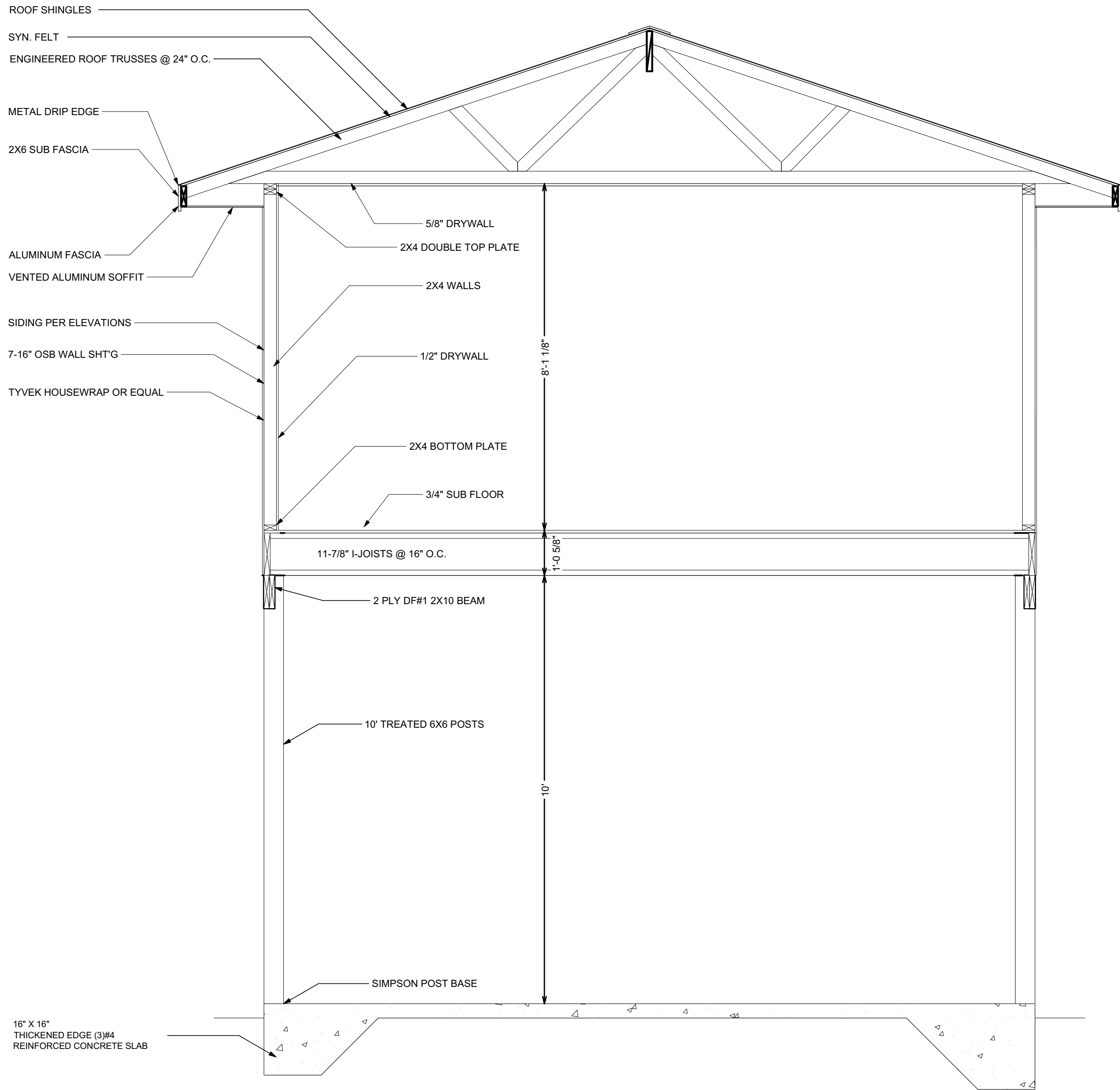


SOUTH ELEVATION

SCALE: 1/4" = 1'-0"

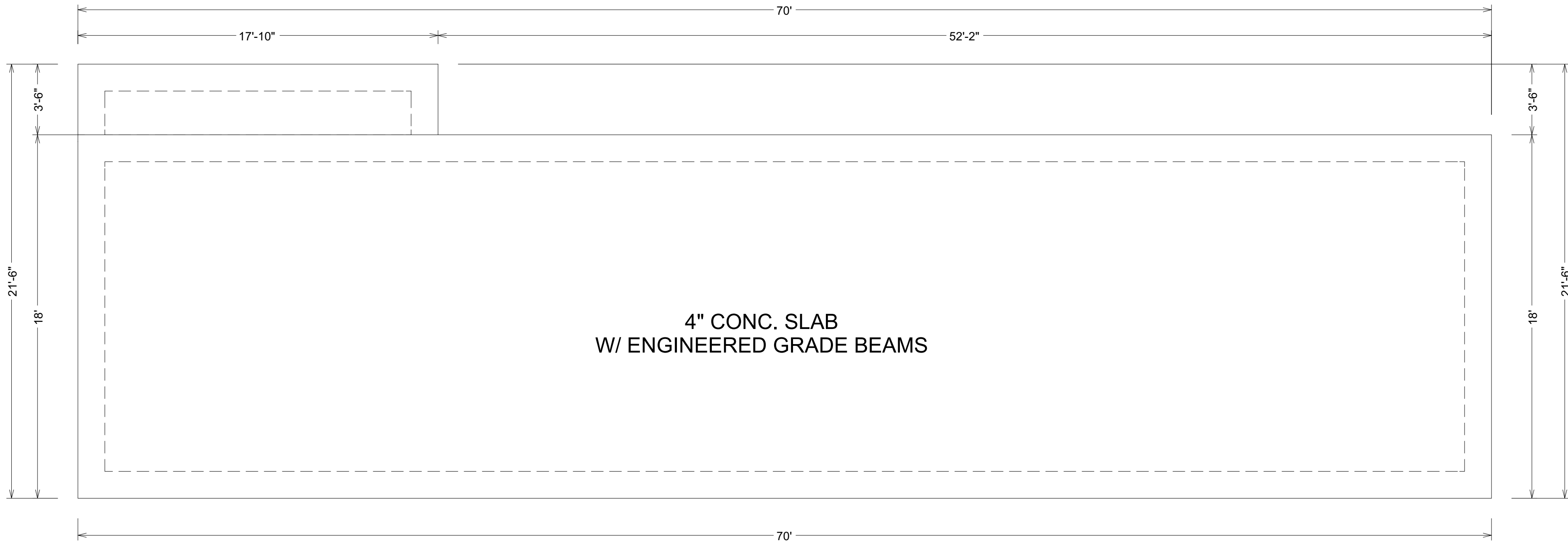
These drawings have been prepared to meet professional standards and practices. However, local variations may require changes. It is the responsibility of the user to verify that the drawings meet all applicable building code requirements and to make any necessary changes prior to construction. The user is responsible for all details and dimensions and must ensure that these drawings meet all current applicable requirements in your area.	
TORBORGS TORBORGS CLINTONVILLE LUMBER HOME SHOWCASE CENTER 10 5TH STREET CLINTONVILLE, WI 54929	
DATE 02/17/26	DRAWN BY C. JOY
REV. 02/18/26	DON JIRSCHKELE SYNDIUM PRESBOX
1 of 3	

01/15/26



Wall Section

Scale: 1/2" = 1'-0"



FOUNDATION PLAN

SCALE: 1/4" = 1'-0"



01/15/26

DATE

02/17/26

REV.

DRAWN BY

C. JOY

FORBORG'S CLINTONVILLE LUMBER

HOME SHOWCASE CENTER

10 5TH STREET

CLINTONVILLE, WI 54929

These drawings have been prepared to meet professional standards and practices. However, local variations may require changes. Licensee change from time to time. Before starting any construction, please consult the local building code requirements and ensure that these plans meet all current government requirements in your area.

TORBORGS

TORBORGS CLINTONVILLE LUMBER

CLINTONVILLE LUMBER

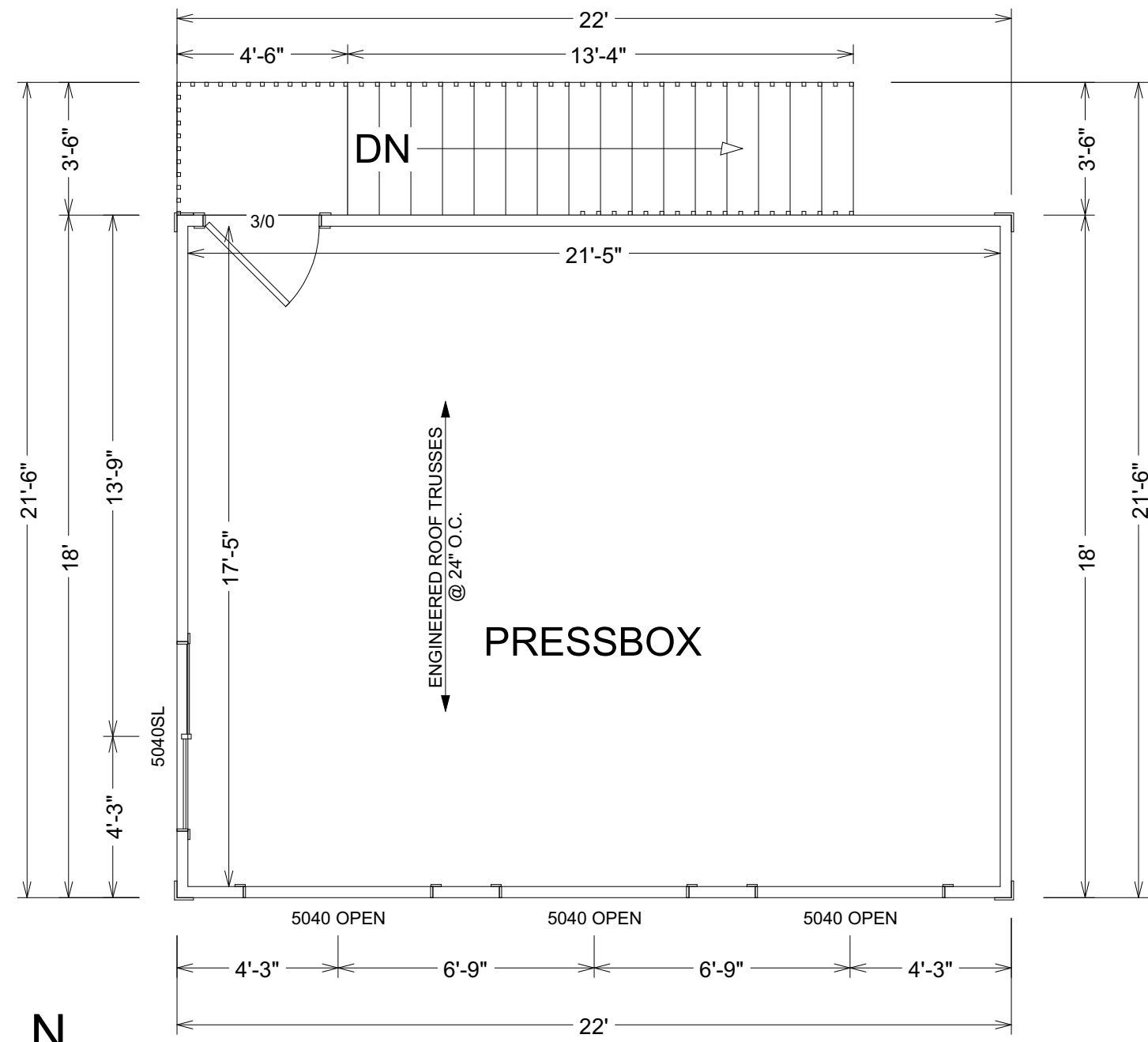
HOME SHOWCASE CENTER

10 5TH STREET

CLINTONVILLE, WI 54929

2

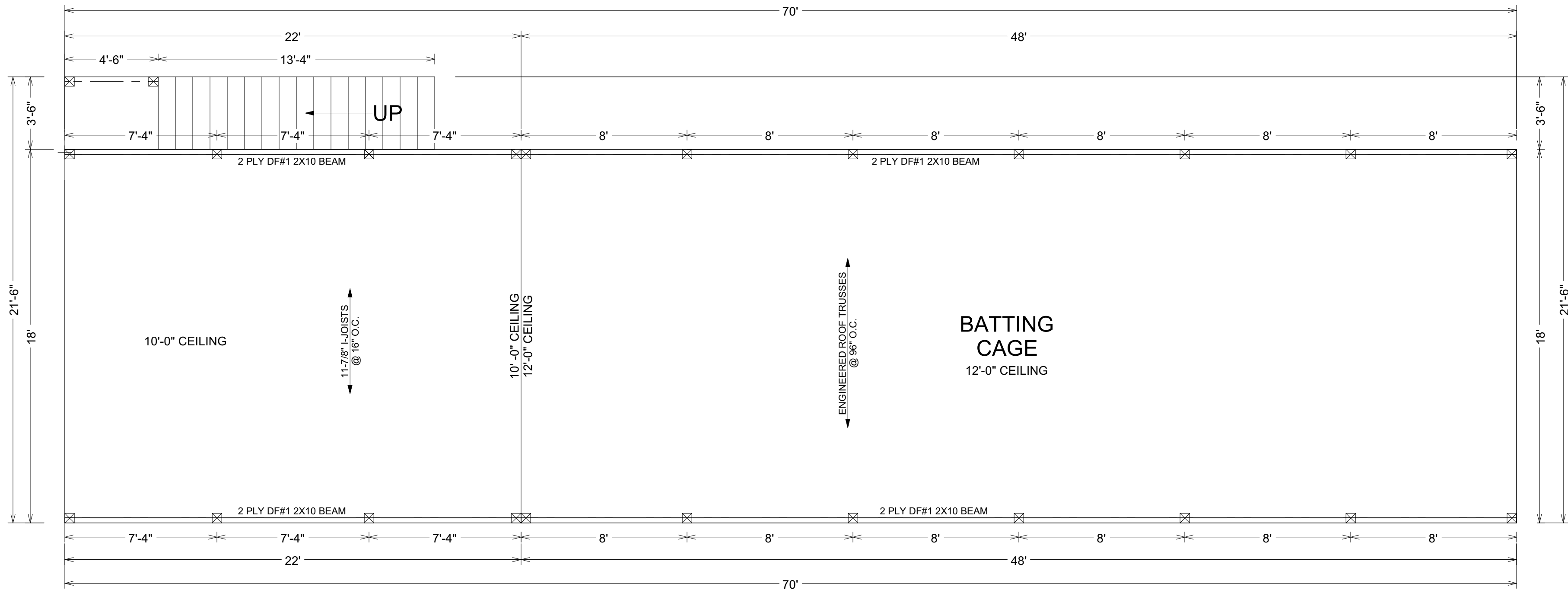
of 3



PRESS BOX FLOOR PLAN

SCALE: 1/4" = 1'-0"
8'-1-1/8" WALLS

- NOTES:
1. WINDOWS TO BE REMOVABLE SLIDERS UNLESS NOTED OTHERWISE.
 2. HEADERS TO BE 2 PLY 2 X 10 UNLESS NOTED OTHERWISE.
 3. WINDOW SIZES BY FOOT-INCHES. (EXAMPLE 4046 = 4'-0" X 4'-6")



FLOOR PLAN

SCALE: 1/4" = 1'-0"

DATE 02/17/26 REV. 02/18/26	DRAWN BY C. JOY DON JIRSCHKE STADIUM PRESSBOX	TORBORGS CLINTONVILLE LUMBER HOME SHOWCASE CENTER CLINTONVILLE, WI 54929 10 5TH STREET	3 of 3

02/15/26

These drawings have been prepared to meet professional standards and practices. However, local variations may require changes. I, the undersigned, warrant that these drawings conform to the building code requirements and will be in accordance with the requirements of the building code. I am responsible for all details and dimensions and ensure that these plans meet all current applicable requirements in your area.



Office of the Public Works Director Memorandum

99 E. Morning Glory Dr.
Clintonville, WI 54929
(715) 823-2005
jmcauly@clintonvillewi.gov

July 21st, 2026

While it has taken some time to get the Don Jirschele Stadium Press Box & Batter Cage Project underway, we are finally here to discuss and possibly approve the project.

The Clintonville Athletic Club has created another set of plans in order to be compliant with WIDNR fringe flood plain regulations. The first floor of the press box will be well above the height requirements for the fringe flood plain. Now that plans are set for the new project, we can approve the project and seek a building permit prior to construction.

Possible Recommendation:

I recommend to Common Council the approval of the Don Jirschele Stadium Press Box & Batter Cage project as presented by the Clintonville Athletic Club.

Respectfully,

A handwritten signature in black ink, appearing to be 'J. McAuly'.

Justin Mc Auly, Director of Public Works
99 E. Morning Glory Drive
jmcauly@clintonvillewi.gov
(715) 823-2005