



Public Works Committee Meeting

At Clintonville Community Center
30 S. Main Street
3:45 PM | Thursday, April 30, 2026

Street | Parks & Recreation | Veteran's Memorial | Graceland Cemetery

April 28, 2026

Steph Bonikowske
Aimee Ebert
Vacant

Chuck Manske
Vacant
Vacant

Cc: Justin Mc Auly

Agenda

1. Call to Order; Roll Call
2. Approval of Agenda
3. Approval of Minutes
 - a. Approval of Minutes from 02/26/2026
4. Citizens Forum – This is a chance for citizens to make comments. No action or lengthy discussions can take place as a result of comments made at this time.
5. Director of Public Works Memo
 - a. Discussion Regarding the Public Works Director's Memo
6. Public Works Department
 - a. Discussion Regarding Clintonville Disaster Update
7. Street Division
 - a. Discussion Regarding Refuse & Recycling Hauler Contract
 - b. Discussion Regarding South Main Street Pedestrian Safety
8. Parks & Recreation Division
 - a. Discussion Regarding Walter A. Olen Tennis & Pickleball Courts
 - b. Discussion/Possible Action Regarding Bench at Graceland Cemetery
 - c. Discussion Regarding 2025 Park Shelter Report
9. Next Meeting:
 - a. Discussion/Possible Action Regarding Meeting Date & Time
10. Adjournment

Steph Bonikowske, Chairperson
SB/mh

This is to notify the public that a majority of the Council members may be present, however, no actual City Council action will be taken.

Posted: Clintonville City Hall - Clintonville Public Library - Community Center

Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact City Hall at 715-823-7600

Minutes of the Department of Public Works Committee Meeting
Thursday, February 26, 2026 | 3:45 PM Clintonville Community Center

Committee Chair Stephanie Bonikowske called the regular meeting to order at 3:45 p.m. Members present were Stephanie Bonikowske, Tammy Strey-Hirt, and Chuck Manske. Tom Lederer, Aimee Ebert (3:52 PM) Members excused absence was Abigail Krueger. Also present were Alderperson Darrell Hansen, Alderperson Jeanie Schley, and Public Works Director Justin Mc Auly. Citizens in attendance included Mark Dornink. Michele Herter served as Recording Secretary.

Strey-Hirt/ Lederer m/s/c to approve the agenda.

Director of Public Works Memo/Bill List Update

Director Mc Auly provided an update on the bill list and reported on the following items:

- **Streets:** Update on planning for the E. Morning Glory project, preparation of a city-wide garbage and recycling hauler RFP, and discussion regarding the 2026 sidewalk program.
- **Parks & Recreation:** Update on the Aqua Park nature area planting schedule, summer seasonal hiring, materials for under-fence installation for weed control, the Walter A. Olen Park pickleball project, and improvements to the Don Jirschele Stadium press box/storage facility.
- **Veterans Memorial Site:** Discussion regarding issues with the U.S. flagpole gear mechanism and planned corrective actions.

Citizens Forum: Mark Doornink discussed the latest issue from the DNR with the W.A. Olen Athletic Field Press Box construction project.

Manske/Strey-Hirt m/s/c to approve the minutes from January 29, 2026.

Resolution 2026-01- Fee Schedule: Ebert/Lederer m/s/c, u/roll call to recommend to the Personnel & Finance Committee approval of Resolution 2026-01 Fee Schedule with proposed changes.

Resolution 2026-02 Sidewalk Improvement Plan: Strey-Hirt/Lederer m/s/c, u/roll call to recommend to Common Council approval of the Preliminary Resolution declaring intent to levy special assessments for the 2026 Sidewalk Improvement Program.

Community Center Wall Divider Project: Lederer/Strey-Hirt m/s/c, u/roll call to recommend approval of the purchase and replacement of the current Community Center wall dividers not to exceed \$37,546.00.

Next Meeting: March 26, 2026, at 3:45 PM.

Trey-Hirt/Ebert m/s/c to adjourn the meeting at 4:33 PM.

Submitted by: Michele Herter, Recording Secretary



Office of the Public Works Director

Memorandum

99 E. Morning Glory Dr.
Clintonville, WI 54929
(715) 823-2005
jmcauly@clintonvillewi.gov

April 27th, 2026

1. Street Division

- *Memorial Circle*
 - After bid openings, the bids came in over budget and we are working closely with the engineer to make changes to the scope to lower costs before going back out for bid. Our goal is to have Finance & Council to review and possibly approve in a future meeting. Our current hold-up is the fact the flooding has compromised a portion of the street and we are dealing with both insurance, Waupaca County and Wisconsin Emergency Management on possible funds for the damage.
- *Sidewalk Program*
 - The sidewalk program is now underway for 2026. DPW staff has met with a local contractor about teaming up to complete the sidewalk replacement portion of the program. More than likely this will entail City staff prepping and the contractor doing the concrete work. With the partnership we should be able to accomplish more and move around the City faster than original expectations.
- *E. Morning Glory Drive*
 - I was informed that letters should be going out as early as April 1st (haven't received the letter yet) regarding LRIP funding. This project will more than likely be a 70/30 project if we are awarded. Last year I applied for MILT, MSIS & MSID funding. We were awarded the full MILT funding but this would not be enough to complete the project. We were the only municipality whom applied for MSID and the selecting committee selected our project for State approval. I am hoping we receive the MSID funding so about 70% of the project is covered.

2. Parks & Recreation Division

- *Aqua Park Update*
 - We have posted for the job openings at the Clintonville Aqua Park and applications have started coming in for the upcoming summer.

- We also have plans to order the UnderFence installation materials to prevent weed growth under the chain link fencing. This project will have a lot of labor hours prior to completion.
- *Easter Egg Hunt*
 - 0-5 years old = 82 children & 6-10 years old = 71 children
- *Tree City USA*
 - The City of Clintonville was notified on Wednesday, March 4th, 2026 that the City has officially been approved and named Tree City USA for the 36th Consecutive year.

3. Veteran's Memorial Site

- *US Flag Pole*
 - We have been having issues with the US flag pole for some time. There must be something wrong with the gears/pulley inside the fiberglass pole. Once it warms up, we will need to drop the pole and figure out the issue and fix it. The US flag occasionally slips and drops in height.

The Team is continuing to be productive throughout the City. With April about in the books and May approaching quickly, we are keeping busy with seasonal operations.

Respectfully,



Justin Mc Auly, Director of Public Works
99 E. Morning Glory Drive
jmcauly@clintonvillewi.gov
(715) 823-2005

PUBLIC WORKS HOULY BREAKDOWN REPORT

Data Range: 1/1/2026 – 4/3/2026

Total hours: **5281.00**

TASK	HOURS	PERCENTAGE
VEHICLE/EQUIP. MAINTENANCE	1085.50	20.6%
SNOW/ICE REMOVAL	834.50	15.8%
TREE REMOVAL	543.00	10.3%
GRACELAND CEMETERY MAINT.	345.75	6.5%
MISCELLANEOUS PROJECTS	330.00	6.2%
COMMUNITY CENTER MAINTENANCE	260.00	4.9%
BRUSH REMOVAL	220.50	4.2%
AIRPORT MAINTENANCE	172.50	3.3%
POLICE STATION MAINTENANCE	160.50	3.0%
CITY HALL MAINTENANCE	152.50	2.9%
CITY GARAGE/SALT STORAGE MAINTENANCE	104.25	2.0%
SNOW/ICE REMOVAL (AIRPORT)	90.50	1.7%
ADMINISTRATIVE DUTIES	89.00	1.7%
COLD PATCHING	81.00	1.5%
COMMUNITY EVENTS	66.00	1.2%
PARK OFFICE MAINTENANCE	59.50	1.1%
AQUA PARK MAINTENANCE	57.50	1.1%
PICNIC TABLES/BENCHES	55.50	1.1%
STREET/ALLEY CONSTRUCT. & MAINTENANCE	52.50	1.0%
FIRE STATION MAINTENANCE	49.00	0.9%
TRAINING/EDUCATION	44.00	0.8%
SNOW/ICE SIDEWALK TICKETING	36.50	0.7%
SUPPLY SHOPPING	36.00	0.7%
CURB, GUTTER & CATCH BASIN MAINTENANCE	34.50	0.7%
ICE SKATING RINK MAINTENANCE	34.00	0.6%
GARBAGE/RECYCLING	32.50	0.6%
SEASONAL DECORATIONS	25.00	0.5%
STAFF MEETINGS	24.00	0.5%
STREET SWEEPING	24.00	0.5%
DAM MAINTENANCE	22.50	0.4%
LIBRARY MAINTENANCE	20.00	0.4%
BALL FIELD MAINTENANCE	20.00	0.4%
STREET SIGN REPAIR/REPLACEMENT	16.00	0.3%
PRUNING	13.50	0.3%
DISC GOLF COURSE MAINTENANCE	12.50	0.2%
COLD STORAGE MAINTENANCE	11.50	0.2%
PLAYGROUND MAINTENANCE	9.00	0.2%
BOAT LANDING MAINTENANCE	8.50	0.2%
VETERAN'S MEMORIAL SITE MAINTENANCE	8.00	0.2%
PARK SHELTER MAINTENANCE	6.50	0.1%
TOP DRESSING/SEEDING	6.50	0.1%
LOCATES	5.50	0.1%
DOG PARK MAINTENANCE	4.50	0.1%
CAWS MAINTENANCE	3.00	0.1%
MISCELLANEOUS PARK BUILDING MAINT.	3.00	0.1%
COMPOST	3.00	0.1%

BARRICADE PLACEMENT	2.50	0.0%
SKATE PARK MAINTENANCE	1.50	0.0%
WATER LINE MAINTENANCE	1.50	0.0%
RECREATION PROGRAMS	1.00	0.0%
PARK RESTROOM MAINTENANCE	0.50	0.0%
STREET LIGHT MAINTENANCE	0.50	0.0%
GRASS MOWING/TRIMMING	0.00	0.0%
SIDEWALK REPAIR/REPLACEMENT	0.00	0.0%
LEAF COLLECTION (TRUCK)	0.00	0.0%
PAINTING STREETS/PARKING LOTS	0.00	0.0%
GRASS MOWING/TRIMMING AIRPORT	0.00	0.0%
WEED CONTROL	0.00	0.0%
MULCHING/LEAF COLLECTION MOWERS	0.00	0.0%
WATERING FLOWERS	0.00	0.0%
PAINTING & CUTTING LINES	0.00	0.0%
TICKETING/TALL GRASS VIOLATIONS	0.00	0.0%
FERTILIZATION	0.00	0.0%
STUMP GRINDING	0.00	0.0%
FARMER MARKET	0.00	0.0%
DRUG/ALCOHOL TESTING	0.00	0.0%
AERATION	0.00	0.0%
FITNESS & NATURE TRAIL MAINTENANCE	0.00	0.0%
FLOWER BED MAINTENANCE	0.00	0.0%
TREE PLANTING/MULCHING	0.00	0.0%
COMMUNITY GARDEN	0.00	0.0%

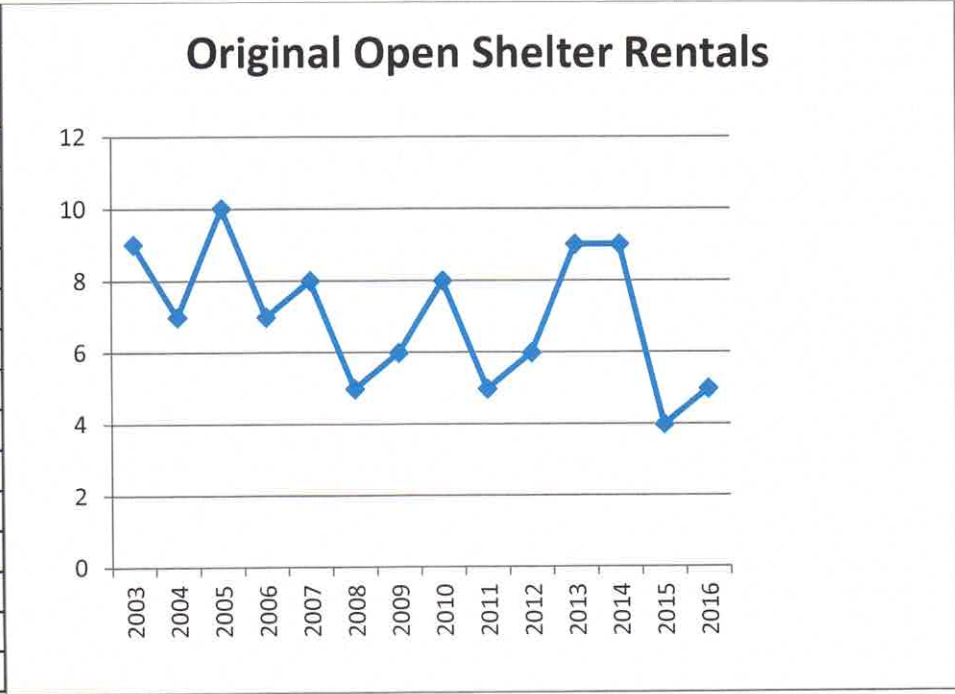
CLINTONVILLE PARKS & RECREATION DIVISION



of Shelter Rentals (2003-2025)

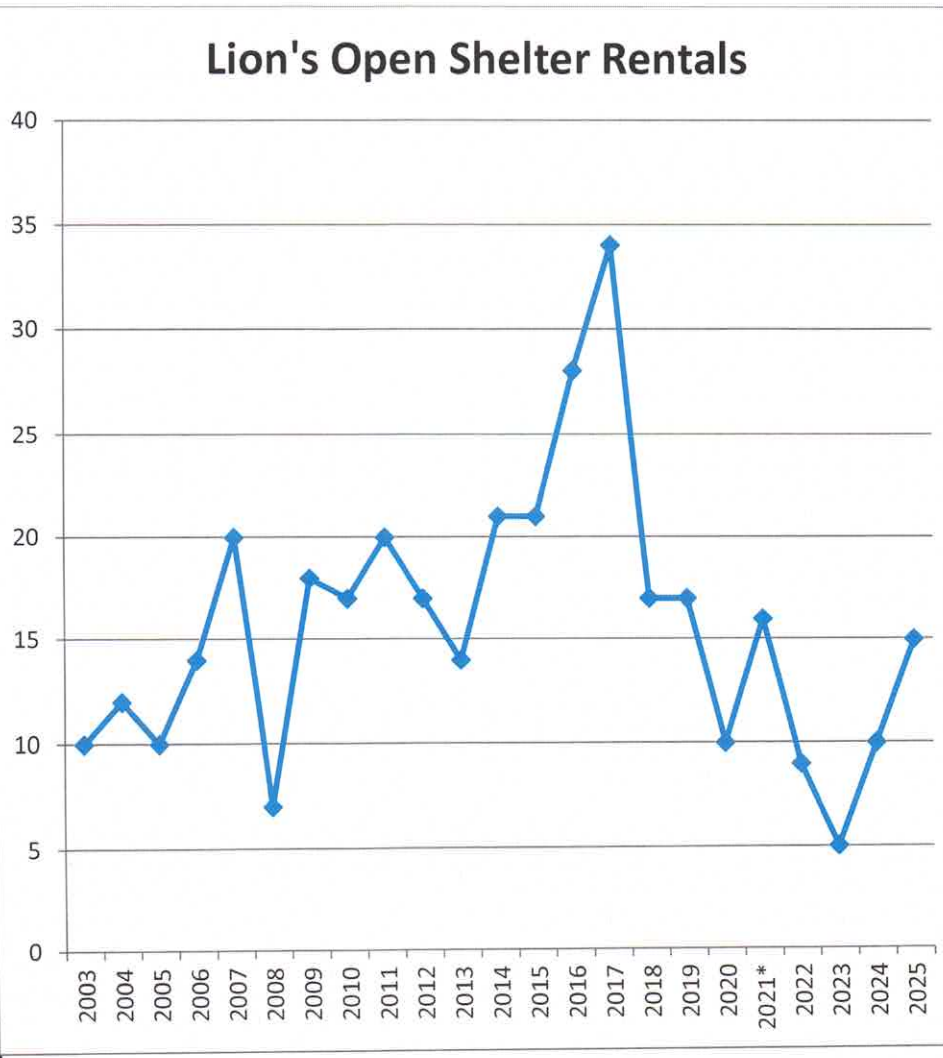
ORIGINAL OPEN SHELTER
OF RENTALS

YEAR	TOTAL
2003	9
2004	7
2005	10
2006	7
2007	8
2008	5
2009	6
2010	8
2011	5
2012	6
2013	9
2014	9
2015	4
2016	5
TOTAL	98
AVG	7.0



LION'S OPEN SHELTER
OF RENTALS

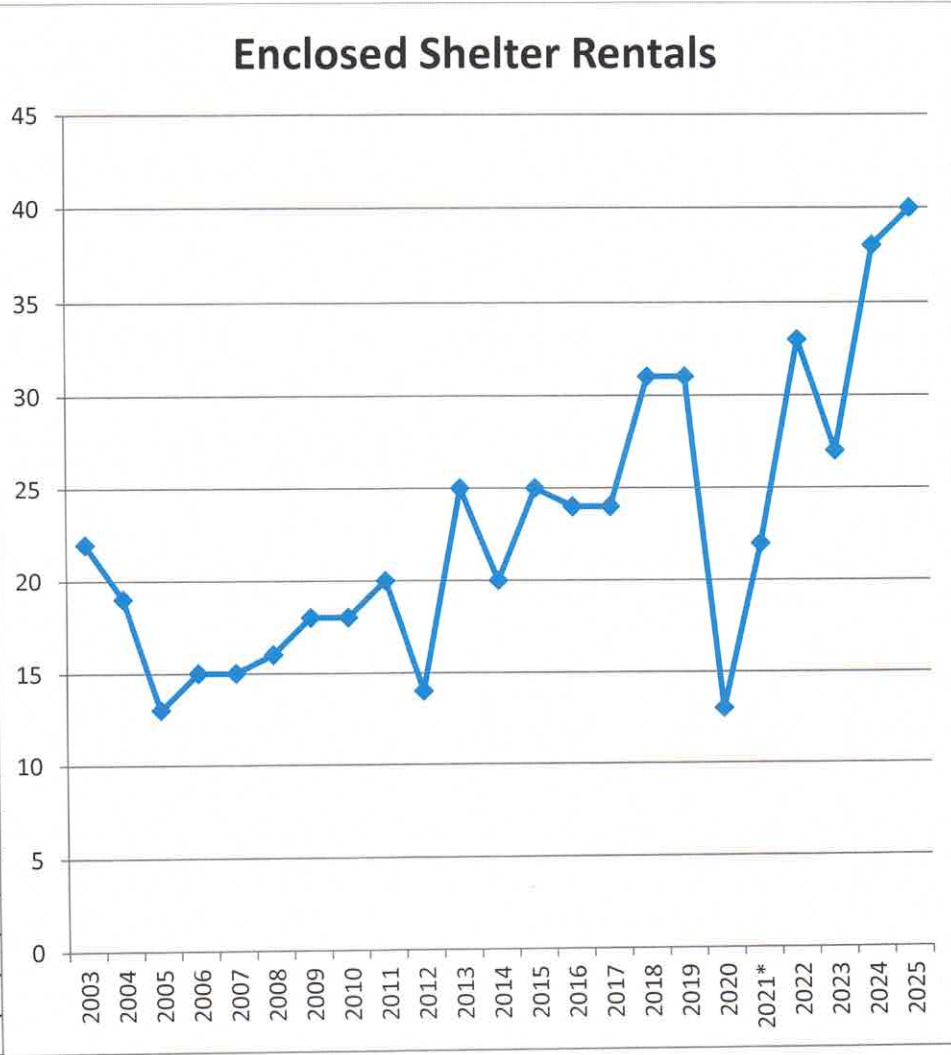
YEAR	TOTAL
2003	10
2004	12
2005	10
2006	14
2007	20
2008	7
2009	18
2010	17
2011	20
2012	17
2013	14
2014	21
2015	21
2016	28
2017	34
2018	17
2019	17
2020	10
2021*	16
2022	9
2023	5
2024	10
2025	15
TOTAL	362
AVG	15.7



* (1) Rental cancelled and (1) moved to South Shelter due to flooded park.

ENCLOSED SHELTER
OF RENTALS

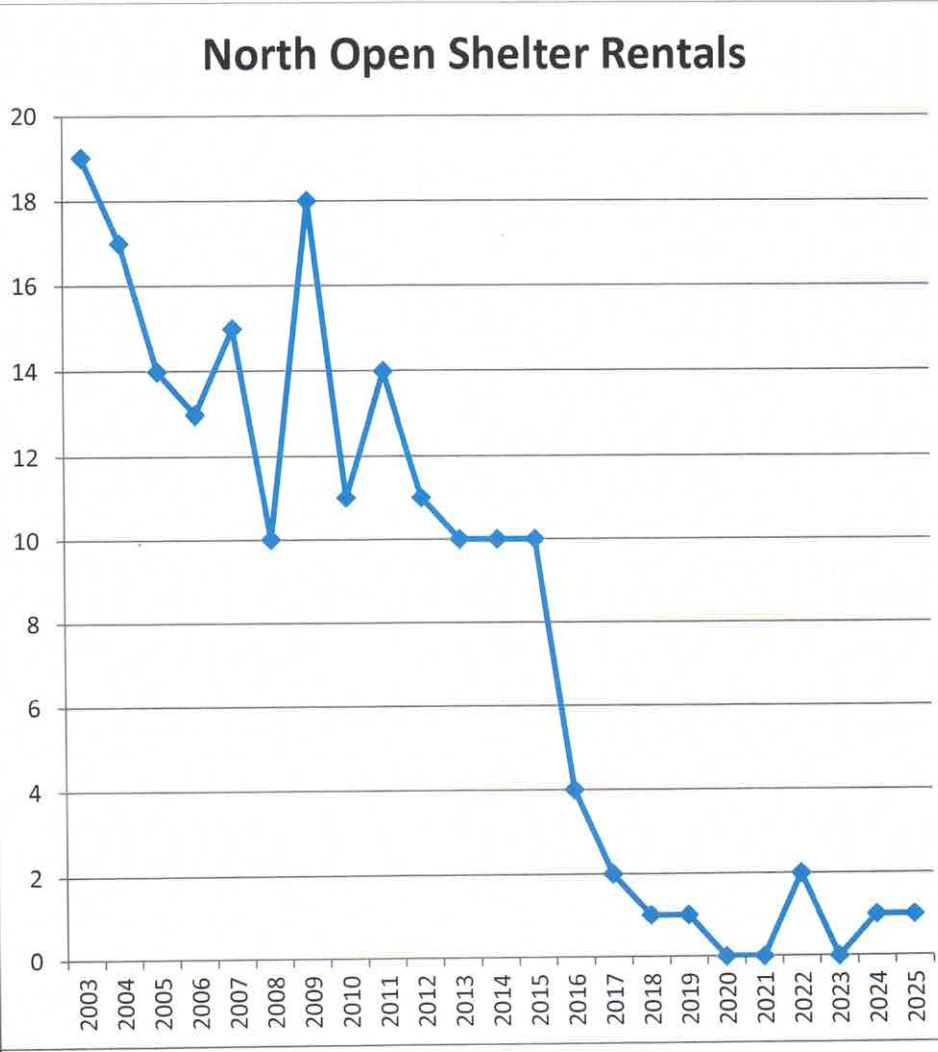
YEAR	TOTAL
2003	22
2004	19
2005	13
2006	15
2007	15
2008	16
2009	18
2010	18
2011	20
2012	14
2013	25
2014	20
2015	25
2016	24
2017	24
2018	31
2019	31
2020	13
2021*	22
2022	33
2023	27
2024	38
2025	40
TOTAL	523
AVG	22.7



* (2) Rentals cancelled and (1) moved to Community Center due to flooded park.

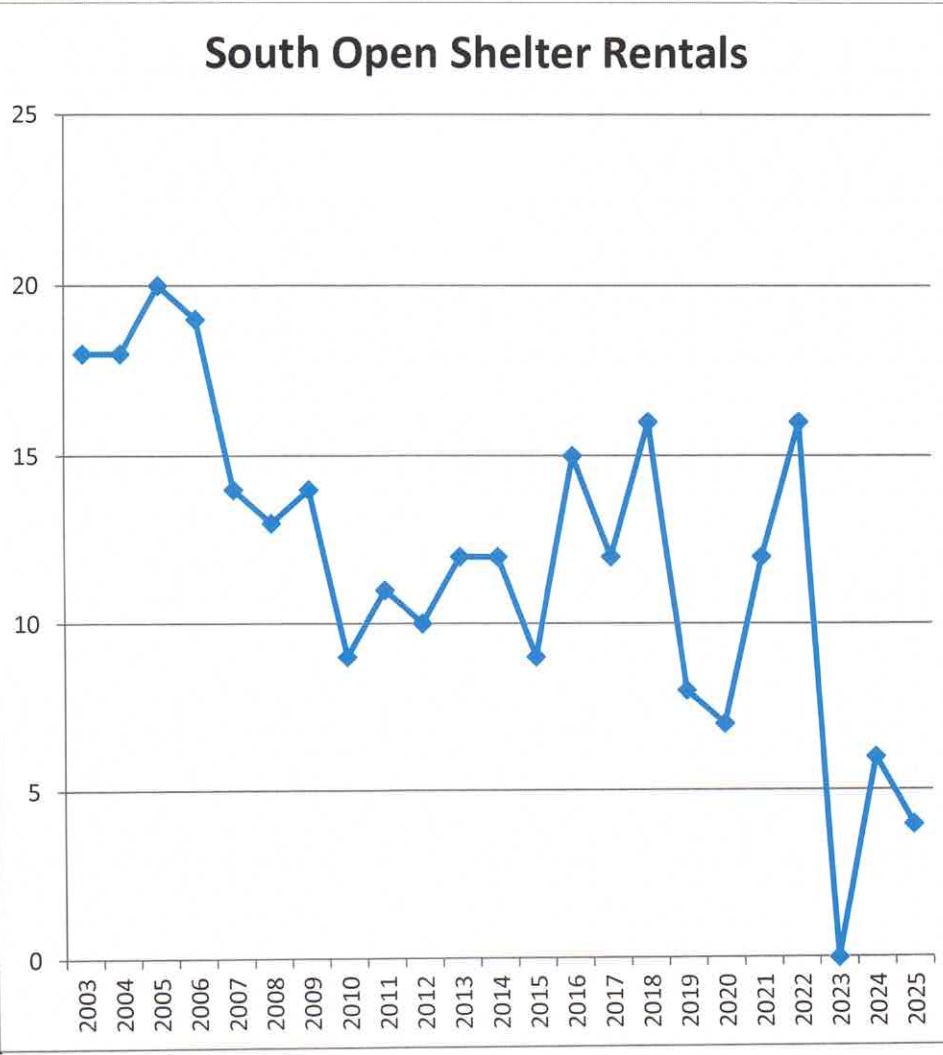
NORTH OPEN SHELTER
OF RENTALS

YEAR	TOTAL
2003	19
2004	17
2005	14
2006	13
2007	15
2008	10
2009	18
2010	11
2011	14
2012	11
2013	10
2014	10
2015	10
2016	4
2017	2
2018	1
2019	1
2020	0
2021	0
2022	2
2023	0
2024	1
2025	1
TOTAL	184
AVG	8.0



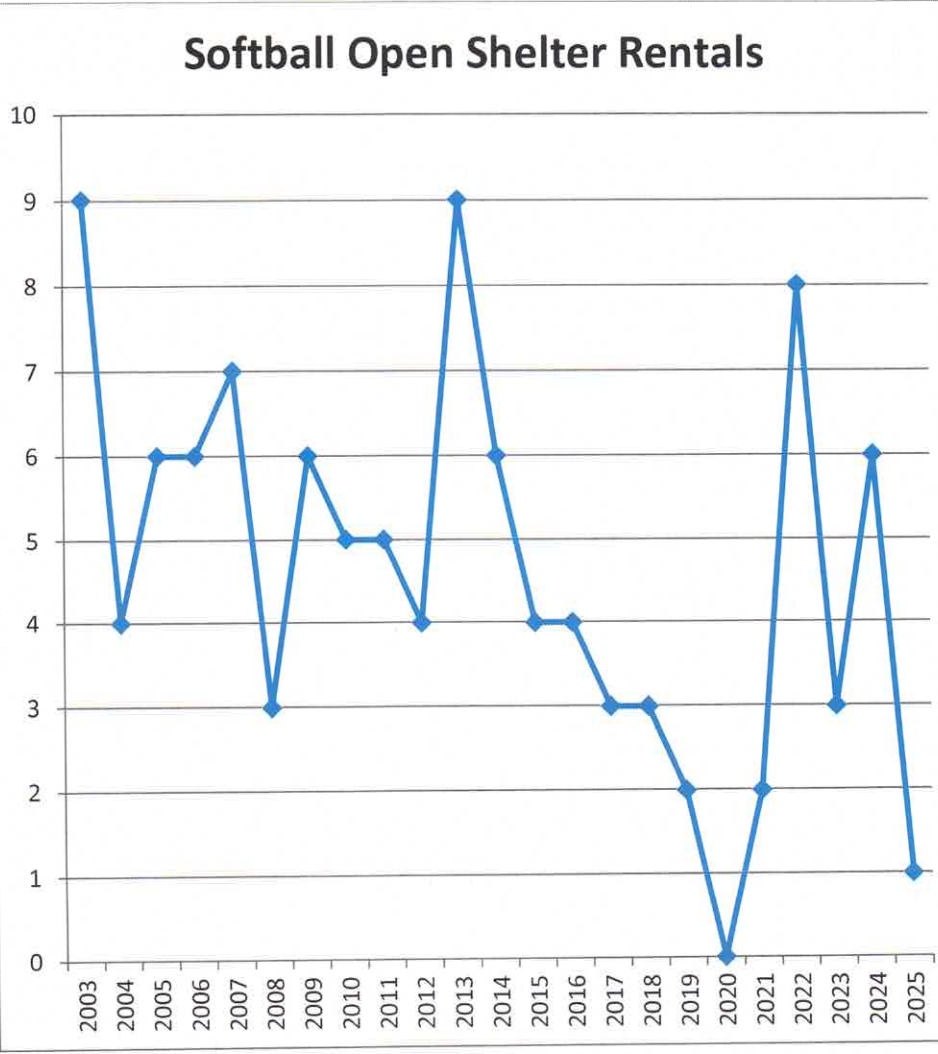
SOUTH OPEN SHELTER
OF RENTALS

YEAR	TOTAL
2003	18
2004	18
2005	20
2006	19
2007	14
2008	13
2009	14
2010	9
2011	11
2012	10
2013	12
2014	12
2015	9
2016	15
2017	12
2018	16
2019	8
2020	7
2021	12
2022	16
2023	0
2024	6
2025	4
TOTAL	275
AVG	12.0



SOFTBALL OPEN SHELTER
OF RENTALS

YEAR	TOTAL
2003	9
2004	4
2005	6
2006	6
2007	7
2008	3
2009	6
2010	5
2011	5
2012	4
2013	9
2014	6
2015	4
2016	4
2017	3
2018	3
2019	2
2020	0
2021	2
2022	8
2023	3
2024	6
2025	1
TOTAL	106
AVG	4.6



CLINTONVILLE PARKS SYSTEM
OF SHELTER RENTALS PER YEAR

YEAR	TOTAL
2003	87
2004	77
2005	73
2006	74
2007	79
2008	54
2009	80
2010	68
2011	75
2012	62
2013	79
2014	78
2015	73
2016	80
2017	75
2018	68
2019	59
2020	30
2021	52
2022	68
2023	35
2024	61
2025	61
TOTAL	1548
AVG	67.3

