



# Public Works Committee Meeting

At Clintonville Community Center  
30 S. Main Street  
3:45 PM | Thursday, March 26, 2026

Street | Parks & Recreation | Veteran's Memorial | Graceland Cemetery

March 23, 2026

**Steph Bonikowske**  
**Tammy Strey-Hirt**  
**Aimee Ebert**

**Chuck Manske**  
**Tom Lederer**  
**Abigail Krueger**

Cc: Justin Mc Auly

## Agenda

1. Call to Order; Roll Call
2. Approval of Agenda
3. Citizens Forum – This is a chance for citizens to make comments. No action or lengthy discussions can take place as a result of comments made at this time.
4. Approval of Minutes
  - a. Minutes
5. Director of Public Works Memo
  - a. Discussion Regarding the Public Works Director's Memo
6. Public Works Department
7. Street Division
  - a. Discussion Regarding Refuse & Recycling Hauler Contract
8. Parks & Recreation Division
  - a. Discussion/Possible Action Regarding Carl Bruggink Memorial Bench at Graceland Cemetery
  - b. Discussion Regarding Walter A. Olen Tennis & Pickleball Courts
9. Next Meeting:
10. Adjournment

Steph Bonikowske, Chairperson  
SB/mh

This is to notify the public that a majority of the Council members may be present, however, no actual City Council action will be taken.

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**Posted: Clintonville City Hall - Clintonville Public Library - Community Center**

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**Minutes of the Department of Public Works Committee Meeting**  
**Thursday, February 26, 2026 | 3:45 PM Clintonville Community Center**

Committee Chair Stephanie Bonikowske called the regular meeting to order at 3:45 p.m. Members present were Stephanie Bonikowske, Tammy Strey-Hirt, and Chuck Manske. Tom Lederer, Aimee Ebert (3:52 PM) Members excused absence was Abigail Krueger. Also present were Alderperson Darrell Hansen, Alderperson Jeanie Schley, and Public Works Director Justin Mc Auly. Citizens in attendance included Mark Dornink. Michele Herter served as Recording Secretary.

Strey-Hirt/ Lederer m/s/c to approve the agenda.

**Director of Public Works Memo/Bill List Update**

Director Mc Auly provided an update on the bill list and reported on the following items:

- **Streets:** Update on planning for the E. Morning Glory project, preparation of a city-wide garbage and recycling hauler RFP, and discussion regarding the 2026 sidewalk program.
- **Parks & Recreation:** Update on the Aqua Park nature area planting schedule, summer seasonal hiring, materials for under-fence installation for weed control, the Walter A. Olen Park pickleball project, and improvements to the Don Jirschele Stadium press box/storage facility.
- **Veterans Memorial Site:** Discussion regarding issues with the U.S. flagpole gear mechanism and planned corrective actions.

Citizens Forum: Mark Doornink discussed the latest issue from the DNR with the W.A. Olen Athletic Field Press Box construction project.

Manske/Strey-Hirt m/s/c to approve the minutes from January 29, 2026.

**Resolution 2026-01- Fee Schedule:** Ebert/Lederer m/s/c, u/roll call to recommend to the Personnel & Finance Committee approval of Resolution 2026-01 Fee Schedule with proposed changes.

**Resolution 2026-02 Sidewalk Improvement Plan:** Strey-Hirt/Lederer m/s/c, u/roll call to recommend to Common Council approval of the Preliminary Resolution declaring intent to levy special assessments for the 2026 Sidewalk Improvement Program.

**Community Center Wall Divider Project:** Lederer/Strey-Hirt m/s/c, u/roll call to recommend approval of the purchase and replacement of the current Community Center wall dividers not to exceed \$37,546.00.

**Next Meeting:** March 26, 2026, at 3:45 PM.

Trey-Hirt/Ebert m/s/c to adjourn the meeting at 4:33 PM.

Submitted by: Michele Herter, Recording Secretary



# Office of the Public Works Director

## Memorandum

99 E. Morning Glory Dr.  
Clintonville, WI 54929  
(715) 823-2005  
jmcauly@clintonvillewi.gov

March 20<sup>th</sup>, 2025

### 1. Street Division

- *Memorial Circle*
  - After bid openings, the bids came in over budget and we are working closely with the engineer to make changes to the scope to lower costs before going back out for bid. Our goal is for Finance & Council to review and possibly approve at the April meetings.
- *Sidewalk Program*
  - The sidewalk program is now underway for 2026. DPW will be meeting with a local contractor about teaming up to complete the sidewalk replacement portion of the program. More than likely this will entail City staff prepping and the contractor doing the concrete work. With the partnership we should be able to accomplish more and move around the City faster than original expectations.
- *Equipment Failure*
  - During the previous snowstorm the division lost the 2003 Volvo grader due to mechanical issues prior to the storm. The mechanics are currently working on getting parts. The 1993 John Deere back-up grader blew its hydraulic line and sat on Harriet Street near the High School until Wednesday, March 18th. This machine was down for most of the snowstorm and clean-up. Experiencing both machines failing us prior and during the storm has brought a lot of operational issues on my staff. The replacement grader has been in the budget for many years and has been pushed back several times. I think it is time to really consider replacing it in the upcoming borrowing cycle.
- *E. Morning Glory Drive*
  - I was just informed that letters should be going out as early as April 1<sup>st</sup> regarding LRIP funding. This project will more than likely be a 70/30 project if we are awarded. Last year I applied for MILT, MSIS & MSID funding. We were awarded the full MILT funding but this would not be enough to complete the project. We were the only municipality whom applied for MSID and the selecting committee selected our project for State approval. I am hoping we receive the MSID funding so about 70% of the project is covered.

## 2. Parks & Recreation Division

- *Aqua Park Update*
  - We have posted for the job openings at the Clintonville Aqua Park and applications have started coming in for the upcoming summer.
  - We also have plans to order the UnderFence installation materials to prevent weed growth under the chain link fencing. This project will have a lot of labor hours prior to completion.
- *Easter Egg Hunt*
  - The Clintonville Parks & Recreation Division Easter Egg Hunt will be taking place on Saturday, April 4<sup>th</sup>, 2026. The location is again at Bucholtz Park. There will be cookies, candy, hot beverages & prizes. The Egg Hunt starts 10:00 AM for 0-5 years old & 10:45 AM 6-10 years old.
- *Arbor Day Ceremony*
  - The Clintonville Arbor Day Ceremony will be held on Friday, April 24<sup>th</sup> at 9:00 AM. The location will be on the East side of Harriet Street between W. Green Tree Road and 20<sup>th</sup> Street. This year, the Clintonville Public School 4<sup>th</sup> grade class will be joining us in the ceremony and helping with the planting of the tree.
- *Tree City USA*
  - The City of Clintonville was notified on Wednesday, March 4<sup>th</sup>, 2026 that the City has officially been approved and named Tree City USA for the 36<sup>th</sup> Consecutive year.

## 3. Veteran's Memorial Site

- *US Flag Pole*
  - We have been having issues with the US flag pole for some time. There must be something wrong with the gears/pulley inside the fiberglass pole. Once it warms up, we will need to drop the pole and figure out the issue and fix it. The US flag occasionally slips and drops in height.

The Team is continuing to be productive throughout the City. With March about in the books and April approaching quickly, we are keeping busy with seasonal operations.

Respectfully,



Justin Mc Auly, Director of Public Works  
99 E. Morning Glory Drive  
[jmcauly@clintonvillewi.gov](mailto:jmcauly@clintonvillewi.gov)  
(715) 823-2005

# PUBLIC WORKS HOULY BREAKDOWN REPORT

Data Range: 1/1/2026 – 3/6/2026

Total hours: **3736.50**

<b>TASK</b>	<b>HOURS</b>	<b>PERCENTAGE</b>
VEHICLE/EQUIP. MAINTENANCE	809.00	21.7%
TREE REMOVAL	468.50	12.5%
SNOW/ICE REMOVAL	385.00	10.3%
GRACELAND CEMETERY MAINT.	251.25	6.7%
MISCELLANEOUS PROJECTS	226.00	6.0%
COMMUNITY CENTER MAINTENANCE	213.00	5.7%
BRUSH REMOVAL	149.00	4.0%
AIRPORT MAINTENANCE	142.00	3.8%
POLICE STATION MAINTENANCE	124.00	3.3%
CITY HALL MAINTENANCE	100.00	2.7%
CITY GARAGE/SALT STORAGE MAINTENANCE	99.25	2.7%
ADMINISTRATIVE DUTIES	60.50	1.6%
COMMUNITY EVENTS	56.00	1.5%
PICNIC TABLES/BENCHES	54.50	1.5%
PARK OFFICE MAINTENANCE	53.00	1.4%
AQUA PARK MAINTENANCE	48.50	1.3%
STREET/ALLEY CONSTRUCT. & MAINTENANCE	47.50	1.3%
FIRE STATION MAINTENANCE	46.00	1.2%
SNOW/ICE REMOVAL (AIRPORT)	41.00	1.1%
COLD PATCHING	40.00	1.1%
SNOW/ICE SIDEWALK TICKETING	36.50	1.0%
ICE SKATING RINK MAINTENANCE	34.00	0.9%
SUPPLY SHOPPING	30.50	0.8%
SEASONAL DECORATIONS	25.00	0.7%
TRAINING/EDUCATION	24.50	0.7%
STAFF MEETINGS	24.00	0.6%
LIBRARY MAINTENANCE	19.00	0.5%
DAM MAINTENANCE	17.50	0.5%
GARBAGE/RECYCLING	16.00	0.4%
BALL FIELD MAINTENANCE	15.50	0.4%
PRUNING	13.50	0.4%
DISC GOLF COURSE MAINTENANCE	12.50	0.3%
COLD STORAGE MAINTENANCE	11.50	0.3%
BOAT LANDING MAINTENANCE	8.00	0.2%
VETERAN'S MEMORIAL SITE MAINTENANCE	7.50	0.2%
PARK SHELTER MAINTENANCE	6.00	0.2%
PLAYGROUND MAINTENANCE	5.50	0.1%
CAWS MAINTENANCE	3.00	0.1%
DOG PARK MAINTENANCE	2.50	0.1%
LOCATES	2.50	0.1%
CURB, GUTTER & CATCH BASIN MAINTENANCE	2.00	0.1%
MISCELLANEOUS PARK BUILDING MAINT.	2.00	0.1%
SKATE PARK MAINTENANCE	1.50	0.0%
RECREATION PROGRAMS	1.00	0.0%
STREET SIGN REPAIR/REPLACEMENT	1.00	0.0%
GRASS MOWING/TRIMMING	0.00	0.0%

SIDEWALK REPAIR/REPLACEMENT	0.00	0.0%
PARK RESTROOM MAINTENANCE	0.00	0.0%
STREET SWEEPING	0.00	0.0%
LEAF COLLECTION (TRUCK)	0.00	0.0%
PAINTING STREETS/PARKING LOTS	0.00	0.0%
GRASS MOWING/TRIMMING AIRPORT	0.00	0.0%
TOP DRESSING/SEEDING	0.00	0.0%
WEED CONTROL	0.00	0.0%
MULCHING/LEAF COLLECTION MOWERS	0.00	0.0%
WATERING FLOWERS	0.00	0.0%
WATER LINE MAINTENANCE	0.00	0.0%
PAINTING & CUTTING LINES	0.00	0.0%
TICKETING/TALL GRASS VIOLATIONS	0.00	0.0%
STREET LIGHT MAINTENANCE	0.00	0.0%
FERTILIZATION	0.00	0.0%
BARRICADE PLACEMENT	0.00	0.0%
STUMP GRINDING	0.00	0.0%
COMPOST	0.00	0.0%
FARMER MARKET	0.00	0.0%
DRUG/ALCOHOL TESTING	0.00	0.0%
AERATION	0.00	0.0%
FITNESS & NATURE TRAIL MAINTENANCE	0.00	0.0%
FLOWER BED MAINTENANCE	0.00	0.0%
TREE PLANTING/MULCHING	0.00	0.0%
COMMUNITY GARDEN	0.00	0.0%